

Forward Plan

August - November 2018

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Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 4 July 2018



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison</p>
<p><i>Deputy Leader of the Council</i> Councillor Mrs Judith Heathcoat</p>	<p>Governance and Internal management; HR & industrial relations; policy co-ordination; Customer Services; Fire & Rescue; Trading Standards; Emergency Planning; the Prevent agenda</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Lawrie Stratford</p>	<p>Adult Social Care; Champion for Mental Health</p>
<p><i>Cabinet Member for Children & Family Services</i> Councillor Steve Harrod</p>	<p>Statutory Lead Member for Children's Services</p>
<p><i>Cabinet Member for Environment</i> Councillor Yvonne Constance OBE</p>	<p>Highways; minerals strategy; strategic waste & waste management; environment management; flooding; strategic rail</p>
<p><i>Cabinet Member for Finance</i> Councillor David Bartholomew</p>	<p>Finance; Broadband; Communications; ICT; support for SMEs</p>
<p><i>Cabinet Member for Local Communities</i> Councillor Mark Gray</p>	<p>Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working</p>
<p><i>Cabinet Member for Property & Cultural Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Transformation; Property; Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism</p>
<p><i>Cabinet Member for Public Health & Education</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health; Education</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

Engagement of External Advisory Services

To seek agreement to consider engaging with an external provider to deliver expert advisory services to the Council over the next 3 years.

Decision Maker and Target Date: **Cabinet, 17 July 2018**
Reason for amendment (if any)
Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000
Exempt Information: None
Consultations: N/A
Report By: Chief Executive
Contact: David Cooke, Interim Head of Procurement & Commercial Tel: 07990 367796 Ref: 2018/088

NON-KEY DECISIONS

Delegated Powers - July 2018

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call-in.

Decision Maker and Target Date: **Cabinet, 17 July 2018**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Law & Governance
Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213 Ref: 2018/021

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Staffing Report - Quarter 1 - 2018

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 18 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director of Human Resources

Contact: Sarah Currell, HR Manager - Business Systems Tel: 07867 467793

Ref: 2018/054

Business Management & Monitoring Report for Quarter 1 - October 2018

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 16 October 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Finance Officer (Assurance)

Contact: Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250

Ref: 2018/072

Staffing Report - Quarter 2 - 2018

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 20 November 2018**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Human Resources
Contact: Sarah Currell, HR Manager - Business Systems Tel: 07867 467793
Ref: 2018/098

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

Innovation Funding

To seek agreement of the award of Innovation Funding as per agreed decision making process and to seek approval for criteria used in the application form.

Decision Maker and Target Date: **Cabinet, 17 July 2018**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: N/A
Report By: Deputy Director for Joint Commissioning
Contact: Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255
Ref: 2018/052

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN & FAMILY SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

The Oxfordshire Safeguarding Children's Board Annual Report/The Performance Audit & Quality Assurance Annual Report and The Case Review & Governance Annual Report

To note the reports.

Decision Maker and Target Date: **Cabinet, 20 November 2018**
Reason for amendment (if any) Decision due date for Cabinet changed from 16/10/2018 to 20/11/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Independent Chair of the Oxfordshire Safeguarding Children's Board

Contact: Tan Lea, Strategic Safeguarding Partnerships Manager Tel: 07867 923287 Ref: 2018/073

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Performance Scrutiny Household Recycling Deep Dive Recommendations

To consider and respond to the recommendations from the Performance Scrutiny Committee deep dive into Oxfordshire's falling household recycling rates.

Decision Maker and Target Date: **Cabinet, 17 July 2018**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive

Contact: Katie Read, Senior Policy Officer Tel: 07584 909530 Ref: 2018/094

Oxfordshire Local Aggregate Assessment 2018

To seek approval of the Oxfordshire Local Aggregate Assessment 2018.

Decision Maker and Target Date: **Cabinet, 20 November 2018**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: Minerals & Waste Cabinet Advisory Group
Report By: Director for Planning & Place
Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2018/101

NON-KEY DECISIONS

Oxford - George Street/Hythe Bridge Street/Worcester Street - Proposed Junction Improvement

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 July 2018**
Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 07/06/2018 to 12/07/2018. Reason: Further work required.
Key Decision: No
Exempt Information: None
Consultations: Key Stakeholders and Local Residents
Report By: Director for Infrastructure Delivery
Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704 Ref: 2018/031

Abingdon: Dunmore Road, Twelve Acre Drive and Oxford Road - Proposed Toucan Crossings and Bus Stops Clearways

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 July 2018**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: Key Stakeholders and Local Residents
Report By: Director for Infrastructure Delivery
Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704 Ref: 2018/063

Eynsham: Thornbury Road and Witney Road and Other Village Roads - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 July 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/066

Westgate Bus Link - Experimental Traffic Regulation Order (TRO) for use by Taxis and Private Hire Vehicles (PHVs)

In the light of the responses to an informal consultation with stakeholders and residents/frontages, to decide whether to proceed with an experimental TRO allowing taxis and PHVs to use the Westgate Bus Link.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 July 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Informal consultation with key stakeholders and residents/frontages in the affected area

Report By: Strategic Director for Communities

Contact: Craig Rossington, Senior Transport Planner Tel: 07880 945891

Ref: 2018/095

Henley-on-Thames: Proposed 20mph Speed Limit in Town Centre and 40mph Speed Limit on A4130 The Fairmile

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/07/2018 to 13/09/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/067

Bampton: Amendments to Waiting Restrictions and Parking Spaces

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/07/2018 to 13/09/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/048

Banbury - A422 Stratford Road and Bretch Hill - Signalled Crossing and Traffic Calming

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/07/2018 to 13/09/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2017/165

Vale and South Oxfordshire - Proposed Disabled Persons Parking Places

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 07/06/2018 to 13/09/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/032

Woodstock - Market Place/High Street - Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/014

Guide to Developer Infrastructure Requirements and Contributions

To seek approval of the guide.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Public June/July

Report By: Director for Planning & Place

Contact: Chris Kenneford, Service Manager - Planning & Regulations Tel: (01865) 815615 Ref: 2018/074

Deddington - Roads to the West of A4260 by Deddington Depot - Proposed 30mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704 Ref: 2018/081

Milton (V) - Milton Hill Area - Proposed 30mph Speed Limit and Traffic Calming

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704 Ref: 2018/082

All Residents Parking Zones in County: Parking Permits for Carers Contracted to Oxfordshire County Council

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/083

Oxford: Hawksmoor Road - Proposed Electric Vehicle Charging Bay

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/084

Wheatley: Station Road - Proposed Zebra Crossing

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/085

Milton - Drayton Road - Proposed Extension of 30mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/086

Application of Highway Policy Review - Phase 1

To seek approval of the proposed changes to procedures.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/07/2018 to 13/09/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Cabinet Advisory Group

Report By: Director for Infrastructure Delivery

Contact: Rikke Hansen, Service Manager - Highways, Transport & Waste Tel: 07554 103536
Ref: 2018/036

Proposed Extension to Double Yellow Lines - Rock Road, Carterton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/07/2018 to 13/09/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2016/135

Chinnor: Mill Lane and Estover Way - Proposed Traffic Calming

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/07/2018 to 13/09/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/064

Oxford: Portland Road - Proposed Amendments to Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 12/07/2018 to 13/09/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Resident

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/069

Benson: Littleworth Road - Proposed Traffic Calming

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/103

Upper Heyford: Camp Road - Proposed Zebra Crossing and Traffic Calming

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/104

Bicester: Queens Avenue - Proposed Shared Use Cycletrack

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/105

Oxford: A420 High Street - Proposed Amendments to Waiting and Loading Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/106

Shrivenham: Highworth Road - Proposed Extension of 30mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/107

Carterton: Monahan Way - Proposed Toucan Crossings

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders & Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/108

Ambrosden - Proposed Speed Limit Change

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 13 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2018/111

Oxfordshire Joint Statutory Spatial Plan (JSSP); Local Development Scheme (LDS) and Statement of Community Involvement (SCI)

To consider the LDS and the CSI for the Oxfordshire JSSP.

Decision Maker and Target Date: **Cabinet, 18 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Planning & Place

Contact: John Disley, Policy Strategy Manager Tel: 07767 006742, Amanda Jacobs, Principal Transport Planner Tel: 07825 314772

Ref: 2018/110

Oxford: Wood Farm Area - Proposed CPZ

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 11 October 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/087

Chipping Norton: Town Centre - Proposed 20mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 11 October 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 13/09/2018 to 11/10/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/065

Proposed Waiting Restrictions - Greenwood Meadow and Station Road, Chinnor

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 11 October 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 13/09/2018 to 11/10/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Local Residents and Key Stakeholders

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/034

Kingston Blount - B4009 Proposed Traffic Calming Build Outs

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 11 October 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 13/09/2018 to 11/10/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/119

Shiplake: Mill Road Proposed Double Yellow Lines

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 11 October 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 13/09/2018 to 11/10/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/051

Sutton Courtenay: B4016 Appleford Road, Proposed 30mph Speed Limit Extension

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 11 October 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 13/09/2018 to 11/10/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2017/054

Oxford: Proposed Controlled Parking Zone, Magdalen Road, Howard Street and Neighbouring Roads

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 15 November 2018**

Reason for amendment (if any) This Item is linked to a withdrawn item ref: 2017/118.

Decision due date for Cabinet Member for Environment changed from 13/09/2018 to 15/11/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2018/034

CABINET MEMBER: FINANCE

KEY DECISIONS

Capital Programme Monitoring Report - May 2018

Financial report on capital spending against budget allocations, including any necessary capital programme approvals.

Decision Maker and Target Date: **Cabinet, 17 July 2018**
Reason for amendment (if any)
Key Decision: Yes - Capital Expenditure >£1m
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Katy Jurczyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2018/090

A Council Strategy for the Digital Age

To seek approval of high level strategy.

Decision Maker and Target Date: **Cabinet, 18 September 2018**
Reason for amendment (if any) Decision due date for Cabinet changed from 17/07/2018 to 18/09/2018. Reason: Further work required.
Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000
Exempt Information: None
Consultations: N/A
Report By: Director of Digital & ICT
Contact: Mike Ibbitson, Director of Digital & ICT Tel: 07776 997361 Ref: 2018/093

Capital Programme Monitoring Report - August 2018

Financial report on capital spending against budget allocations, including any necessary capital programme approvals.

Decision Maker and Target Date: **Cabinet, 16 October 2018**
Reason for amendment (if any)
Key Decision: Yes - Capital Expenditure >£1m
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Katy Jurczyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2018/092

NON-KEY DECISIONS

Financial Monitoring and Medium Term Financial Plan Delivery Report - May 2018

Financial report on revenue spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 17 July 2018**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2018/089

Service & Resource Planning Report - 2019/20 - September 2018

To provide background and context to the service and resource planning process for 2019/20.

Decision Maker and Target Date: **Cabinet, 18 September 2018**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2018/053

Financial Monitoring and Medium Term Financial Plan Delivery Report - August 2018

Financial report on revenue spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 16 October 2018**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2018/091

Treasury Management Mid-Term Review (2018/19)

To provide a mid-term review of Treasury Management Activity in 2018/19 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 20 November 2018**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Donna Ross, Principal Finance Manager - Treasury Pension Tel:
(01865) 323976 Ref: 2018/097

CABINET MEMBER: LOCAL COMMUNITIES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: PROPERTY & CULTURAL SERVICES

KEY DECISIONS

Cogges Manor Farm

To seek approval of future options for Cogges Manor Farm.

Decision Maker and Target Date:

Cabinet, 17 July 2018

Reason for amendment (if any)

Key Decision: Yes - Capital Expenditure >£1m

Exempt Information: None

Consultations: N/A

Report By: Director for Property & Investment

Contact: Alexandra Bailey, Director of Property & Investment Tel: 07768 027257
Ref: 2018/109

Oxfordshire Museum Service

To seek approval of the future provision of County Council Museum Service in Oxfordshire.

Decision Maker and Target Date:

Cabinet, 18 September 2018

Reason for amendment (if any) Decision due date for Cabinet changed from 17/07/2018 to 18/09/2018. Reason: Further work required.

Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000

Exempt Information: None

Consultations: N/A

Report By: Deputy Director of Customer Experience

Contact: Kate Macleod, Deputy Director of Customer Experience Tel: (01865) 818802
Ref: 2017/145

NON-KEY DECISIONS

NIL

CABINET MEMBER: PUBLIC HEALTH & EDUCATION

KEY DECISIONS

NIL

NON-KEY DECISIONS

Exemption from Procurement - Sapling Recovery Based Supported Accommodation Services in Oxfordshire

To seek approval for an exemption from procurement for a contract for Sapling Recovery Based Supported Accommodation Services in Oxfordshire.

Decision Maker and Target Date: **Cabinet Member for Public Health & Education, 25 July 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Commissioning - Drugs & Alcohol (Public Health)

Contact: Kate Holburn, Head of Commissioning, Drug and Alcohol (Public Health) Tel: 07825 052768, Sarah Roberts, Commissioning Officer - Drugs & Alcohol Tel: 07720 805979 Ref: 2018/112

Elective Home Education Working Group Report

The Education Scrutiny Committee working group completed an investigation into elective home education in June 2018.

The Group have made a series of recommendations and have requested that the Cabinet consider and respond to their recommendations.

Decision Maker and Target Date: **Cabinet, 18 September 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: In completing the review, the working group met with officers in the Education Department and parents who home educate.

Report By: Elective Home Education Working Group

Contact: Lauren Rushen, Policy Officer Tel: 07990 367851 Ref: 2018/113

Education Specification for a New Primary School at Graven Hill (Bicester)

To seek approval of the proposed Education Specification for a new primary school at Graven Hill (Bicester).

Decision Maker and Target Date:

Cabinet Member for Public Health & Education, 19 September 2018

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Public Consultation

Report By: Director for Children's Services

Contact: Lucy Mills, School Organisation Officer Tel: 07586 478794

Ref: 2018/100

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. July 2018 items included for ease of reference.

Cabinet - 17 July 2018

- ★ **Engagement of External Advisory Services** 2018/088
David Cooke, Interim Head of Procurement & Commercial Tel: 07990 367796
- ★ **Delegated Powers - July 2018** 2018/021
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- ★ **Innovation Funding** 2018/052
Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255
- ★ **Performance Scrutiny Household Recycling Deep Dive Recommendations** 2018/094
Katie Read, Senior Policy Officer Tel: 07584 909530
- ★ **Capital Programme Monitoring Report - May 2018** 2018/090
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **Financial Monitoring and Medium Term Financial Plan Delivery Report - May 2018** 2018/089
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **Cogges Manor Farm** 2018/109
Alexandra Bailey, Director of Property & Investment Tel: 07768 027257

Cabinet - 18 September 2018

- ★ **Staffing Report - Quarter 1 - 2018** 2018/054
Sarah Currell, HR Manager - Business Systems Tel: 07867 467793
- ★ **Oxfordshire Joint Statutory Spatial Plan (JSSP); Local Development Scheme (LDS) and Statement of Community Involvement (SCI)** 2018/110
John Disley, Policy Strategy Manager Tel: 07767 006742, Amanda Jacobs, Principal Transport Planner Tel: 07825 314772
- ★ **A Council Strategy for the Digital Age** 2018/093
Mike Ibbitson, Director of Digital & ICT Tel: 07776 997361

The Forward Plan

- ★ **Service & Resource Planning Report - 2019/20 - September 2018** 2018/053
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **Oxfordshire Museum Service** 2017/145
Kate Macleod, Deputy Director of Customer Experience Tel: (01865) 818802
- ★ **Elective Home Education Working Group Report** 2018/113
Lauren Rushen, Policy Officer Tel: 07990 367851

Cabinet - 16 October 2018

- ★ **Business Management & Monitoring Report for Quarter 1 - October 2018** 2018/072
Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250
- ★ **Capital Programme Monitoring Report - August 2018** 2018/092
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **Financial Monitoring and Medium Term Financial Plan Delivery Report - August 2018** 2018/091
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518

Cabinet - 20 November 2018

- ★ **Staffing Report - Quarter 2 - 2018** 2018/098
Sarah Currell, HR Manager - Business Systems Tel: 07867 467793
- ★ **The Oxfordshire Safeguarding Children's Board Annual Report/The Performance Audit & Quality Assurance Annual Report and The Case Review & Governance Annual Report** 2018/073
Tan Lea, Strategic Safeguarding Partnerships Manager Tel: 07867 923287
- ★ **Oxfordshire Local Aggregate Assessment 2018** 2018/101
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- ★ **Treasury Management Mid-Term Review (2018/19)** 2018/097
Donna Ross, Principal Finance Manager - Treasury Pension Tel: (01865) 323976

Cabinet Member for Environment - 12 July 2018

- ★ **Oxford - George Street/Hythe Bridge Street/Worcester Street - Proposed Junction Improvement** 2018/031
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Abingdon: Dunmore Road, Twelve Acre Drive and Oxford Road - Proposed Toucan Crossings and Bus Stops Clearways** 2018/063
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Eynsham: Thornbury Road and Witney Road and Other Village Roads - Proposed Waiting Restrictions** 2018/066
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Westgate Bus Link - Experimental Traffic Regulation Order (TRO) for use by Taxis and Private Hire Vehicles (PHVs)** 2018/095
Craig Rossington, Senior Transport Planner Tel: 07880 945891

Cabinet Member for Environment - 13 September 2018

- ★ **Henley-on-Thames: Proposed 20mph Speed Limit in Town Centre and 40mph Speed Limit on A4130 The Fairmile** 2018/067
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Bampton: Amendments to Waiting Restrictions and Parking Spaces** 2018/048
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Banbury - A422 Stratford Road and Bretch Hill - Signalled Crossing and Traffic Calming** 2017/165
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Vale and South Oxfordshire - Proposed Disabled Persons Parking Places** 2018/032
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Woodstock - Market Place/High Street - Waiting Restrictions** 2018/014
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

The Forward Plan

- ★ **Guide to Developer Infrastructure Requirements and Contributions** 2018/074
Chris Kenneford, Service Manager - Planning & Regulations Tel: (01865) 815615
- ★ **Deddington - Roads to the West of A4260 by Deddington Depot - Proposed 30mph Speed Limit** 2018/081
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Milton (V) - Milton Hill Area - Proposed 30mph Speed Limit and Traffic Calming** 2018/082
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **All Residents Parking Zones in County: Parking Permits for Carers Contracted to Oxfordshire County Council** 2018/083
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Hawksmoor Road - Proposed Electric Vehicle Charging Bay** 2018/084
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Wheatley: Station Road - Proposed Zebra Crossing** 2018/085
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Milton - Drayton Road - Proposed Extension of 30mph Speed Limit** 2018/086
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Application of Highway Policy Review - Phase 1** 2018/036
Rikke Hansen, Service Manager - Highways, Transport & Waste Tel: 07554 103536
- ★ **Proposed Extension to Double Yellow Lines - Rock Road, Carterton** 2016/135
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Chinnor: Mill Lane and Estover Way - Proposed Traffic Calming** 2018/064
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: Portland Road - Proposed Amendments to Waiting Restrictions** 2018/069
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

The Forward Plan

- ★ **Benson: Littleworth Road - Proposed Traffic Calming** 2018/103
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Upper Heyford: Camp Road - Proposed Zebra Crossing and Traffic Calming** 2018/104
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Bicester: Queens Avenue - Proposed Shared Use Cycletrack** 2018/105
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford: A420 High Street - Proposed Amendments to Waiting and Loading Restrictions** 2018/106
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Shrivenham: Highworth Road - Proposed Extension of 30mph Speed Limit** 2018/107
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Carterton: Monahan Way - Proposed Toucan Crossings** 2018/108
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Ambrosden - Proposed Speed Limit Change** 2018/111
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet Member for Environment - 11 October 2018

- ★ **Oxford: Wood Farm Area - Proposed CPZ** 2018/087
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Chipping Norton: Town Centre - Proposed 20mph Speed Limit** 2018/065
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed Waiting Restrictions - Greenwood Meadow and Station Road, Chinnor** 2017/034
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

The Forward Plan

- ★ **Kingston Blount - B4009 Proposed Traffic Calming Build Outs** 2017/119
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Shiplake: Mill Road Proposed Double Yellow Lines** 2017/051
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Sutton Courtenay: B4016 Appleford Road, Proposed 30mph Speed Limit Extension** 2017/054
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet Member for Environment - 15 November 2018

- ★ **Oxford: Proposed Controlled Parking Zone, Magdalen Road, Howard Street and Neighbouring Roads** 2018/034
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet Member for Public Health & Education - 25 July 2018

- ★ **Exemption from Procurement - Sapling Recovery Based Supported Accommodation Services in Oxfordshire** 2018/112
Kate Holburn, Head of Commissioning, Drug and Alcohol (Public Health) Tel: 07825 052768, Sarah Roberts, Commissioning Officer - Drugs & Alcohol Tel: 07720 805979

Cabinet Member for Public Health & Education - 19 September 2018

- ★ **Education Specification for a New Primary School at Graven Hill (Bicester)** 2018/100
Lucy Mills, School Organisation Officer Tel: 07586 478794